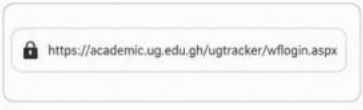
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THESIS SUBMISSION

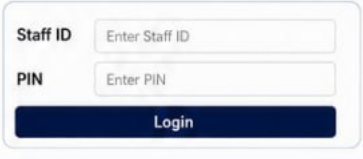
Made Simple!

A STEP-BY-STEP GUIDE FOR SUPERVISORS

1. **Log in to the tracker** by using the link https://academic.ug.edu.gh/ugtracker/wflogin.aspx



2. **with your staff ID and PIN** same as the one used in MIS.



3. **Locate the word Supervisor** (At bottom of the menu items).



4. **Click on Pending** under supervisor.

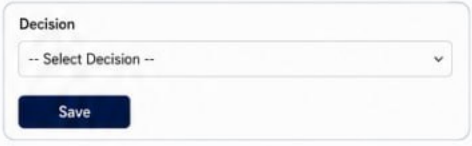


5. **Click on Student id in blue** (the student's details get filled up automatically).



Student ID	Student Name	Programme	Status
1234567	John Doe	MPhil	Pending

6. Scroll down and locate the word **decision: select your decision** and move to click on save to confirm your selection.



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