

SCHOOL OF GRADUATE STUDIES

UNIVERSITY OF GHANA

PROGRESS REPORT ON RESEARCH STUDENTS – M.PHIL/MFA

(TO BE SUBMITTED AT THE END OF EACH SEMESTER)

A. STUDENT'S PARTICULARS

1. Name of Candidate.....
2. ID Number.....
3. Degree Sought.....
4. Date of First Registration for Graduate Programme.....
5. Full-time/Part-time (Indicate as appropriate).....
6. Required date of Completion.....
7. Thesis/Dissertation Title/Area.....
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.....
8. Location of Research Activity.....
.....

B. ASSESSMENT BY SUPERVISOR(S)

9. How often do you see the student?.....
.....
10. Does he/she participate actively in Seminars?.....
11. Approximate percentage of research work completed.....
12. Problem (if any)being encountered by the student.....

.....
13. Expected date of completion.....

14. Assess the student's performance in the areas stated on the scale below:

Area of assessment	Excellent	Very Good	Satisfactory	Poor
Initiative				
Commitment to Project				
Progress Made				

15. Overall assessment of student.....
.....

Signature of Principal Supervisor.....Date.....

Signature of other supervisor (s).....Date.....

C. STUDENT'S REMARKS/COMMENTS ON ASSESSMENT

16. How often do you see your supervisor.....

20. Comments on assessment.....
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.....

Signature of student.....Date.....

D. REMARKS BY HEAD OF DEPARTMENT

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Signature of Head of Department.....Date.....

Payment Schedule for Supervisors of M.PHIL/MFA Students (60% to principal supervisor)	
50% of amount payable	50% of amount payable
Completion of data collected plus progress report (signed by supervisors and student)	Thesis must be submitted to the School of Graduate Studies in two (2) years. Thesis must be duly signed by supervisors and student.